



Business Plan 2019-20

| Priority 1 - We will provide the partnership with the tools and framework to work effectively with people who Self-Neglect | | | | | | | | | | | |
|---|--|--|---------------|----------------------------------|--|------------|-----------------|------------|-------------|----------------|--|
| Action | Outcome | Who | Target Date | Referenced with other priorities | Making Safeguarding Personal Objective | | | | | | RAG and Progress Update |
| | | | | | Empowerment | Prevention | Proportionality | Protection | Partnership | Accountability | |
| 1.1 - To present and implement a Service User Involvement Strategy for the SAB. | People who use services are able to influence the work of the SAB | Task and Finish /Communications Subgroup | Sept 2019 | 2,3 &4 | X | | | | | | A strategy has been agreed, implementation will be taken over to the 20/21 Business Plan. |
| 1.2 - To review and relaunch the Pan Berkshire Policies and Procedures in regards to Self-Neglect. | Comprehensive policies and procedures are in place in regards to self-neglect, which are accessed and followed by the partnership. | Task and Finish Group/ Pan Berkshire Policies and Procedures | Dec 2019 | | X | X | X | X | X | X | Completed Launched 10/7/2020 |
| 1.3 – Review and update Safeguarding Training across the partnership. | Safeguarding Training to be reviewed to ensure that it addresses SAB Priorities. | Learning & Development | December 2019 | 2,3,&4 | X | | | | | X | Review proposals have been approved by SAB. Implementation will be taken over to the 20/21 Business Plan. |
| 1.4 – Review safeguarding management oversight and consider updating the function of ‘Safeguarding Adults Management’ across the Partnership. | The SAB are assured that there is sufficient management oversight in regards to safeguarding. There is a decision by the SAB on the ‘SAM’ function in Local Authorities and this is implemented. | LA Leads/Business Manager | March 2020 | 2,3,&4 | | | | | | X | Draft awaiting approval from Pan Berkshire Policies and Procedures. Will be taken over to the 20/21 Business Plan. |



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| | Carry over | | | | | | | | | | |
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| 1.5 –The SAB review the quality of Tissue Viability Management training across the partnership to ensure that it is adequately addressed. | The SAB are assured that there is adequate training in pressure care across the partnership. | Learning & Development | December 2019 | 2,4 | x | x | x | x | X | X | Review completed, requires endorsement from the SAB, will be taken over to the 20/21 Business Plan. |
| 1.6 To agree and implement a partnership wide Risk Assessment Tool. | There is a standardised approach to risk management across the partnership. Seeking assurance, 9 months. | Task and Finish Group – LA lead | March 2020 | 2,3,4 | x | x | x | x | X | X | Completed Launched 10/7/2020, effectiveness will be reviewed in April 2021. |

Priority 2 – The SAB will work collaboratively with Local Safeguarding Children Boards, Community Safety Partnerships and Health and Wellbeing Boards to provide the workforce with the frameworks and tools to work with Vulnerable Adults who are at risk of Domestic Abuse. DA FORUMA.



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| 2.1 – Event on Domestic Abuse for partners to explore issues, for a joint Domestic Abuse Strategy. | There is a clear Domestic Abuse Strategy in conjunction with LSCBs, CSPs and H&WBBs. | SAB, with partners from LSCB, CSP's. | December 2019 | | x | x | x | X | X | X | <p>Completed</p> <p>Whilst an event was not held. The SAB are working with LSCB's, CSP's to support in their priorities regarding DA. The SAB Business manager attends the Thames Valley DA co-ordinators meeting where a joint conference was planned but was put on hold as a result of the pandemic.</p> <p>A joint bitesize learning event on learning from DHR's took place in 19/20, another session is due to be scheduled based on the feedback from attendees.</p> |
| 2.2 – To review/update and relaunch policies, procedures and tool kits in light of the Domestic Abuse Strategy. | There is a clear framework and toolkits to support the partnership with regard to Domestic Abuse. | Task and Finish Group | March 2020 | | | X | X | X | | x | <p>Completed</p> <p>Revised Domestic Abuse Policy and Procedure approved by Pan Berkshire Policies and Procedures</p> |



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| | | | | | | | | | | | Subgroup and added to website on the 23/6/2020. |
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| Priority 3 – We will understand the main risks to our local population in regards to Targeted Exploitation and agree how best to equip the partnership to Safeguard vulnerable people against these risks. | | | | | | |
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| 3.1 - Modern Slavery Pathway is published and promoted. | There is a pathway in place to support the partnership in working together to respond to Modern Slavery and Human Trafficking Issues. | Pan Berkshire Policies and Procedures. | June 2019 | | | x | | x | X | | Is on the SAB and Pan Berkshire Website and will be promoted via SAB newsletter |
| 3.2 - To identify who is most at risk from Targeted Exploitation. | The SAB understand who is most at risk and can agree where focus is needed. | Performance and Quality | December 2019 | | | x | x | | | | Report has been completed will go to the SAB in 20/21. |
| 3.3 - To agree how the SAB will address the issues identified in action 3.2. | There is a clear plan on how to support those most at risk from targeted exploitation. | SAB | March 2020 | | x | x | x | x | X | x | Await recommendations paper from 3.2. Paper to go to SAB in 20/21, carried over to 20/21 Business Plan. |

| Priority 4 – The SAB will understand from key stakeholders, why there has been an increase in organisational safeguarding and seek assurance from commissioners, that there are adequate preventative measures in place that is consistent across the partnership where practical. | | | | | | |
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| 4.1 – An event (s) is held with care providers to understand the issues they are facing in regards to service delivery. | Providers who deliver services are able to influence the work of the SAB in regards to organisational safeguarding. | Business Manager/ Independent Chair | December 2019 | 2,3,4 | | x | | x | x | x | Completed Questionnaire was distributed and results presented to the SAB in Jan 2020. |
| 4.2 – A meeting is held with CQC, LA's, CCG and SAB Chair to discuss organisational safeguarding across the partnership. | The SAB are clear on the issues facing the CQC and commissioners in regards to organisational safeguarding. | Independent Chair/ LA and CCG DASS's | July 2019 | | | | | | | | Completed Meeting took place on the 31/7/2019, focused board meeting on organisational safeguarding planned for January 2020. |
| 4.3 – The SAB Chair is alerted to all Organisational Safeguarding issues via a briefing note, detailing the concerns, how many people the concerns impact on and the plans in place to safeguard people. | The SAB is fully aware of the level of organisational safeguarding across the partnership | LA DASS's | June 2019 | | | x | x | x | x | x | Completed Email sent to LA DASS's and CCG SAB Lead on the, 2/7/19. Updates being received from Wokingham and Reading. |
| 4.4 – Review of the Organisational Safeguarding Policies and Procedures | There is an effective framework in place for responding to organisational safeguarding concerns. | Local Authorities | December 2019 | | x | x | x | x | x | x | LA's and CCG were asked to complete a questionnaire, due to the pandemic the answers to the questionnaire will need to be revisited. Carried over to the 20/21 Business Plan. |



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| 4.5 – Partners review together the quality assurance processes (including information sharing) for commissioning of external providers delivering adult social care to ensure that they are consistency with the Pan Berkshire Safeguarding Adults Policies and Procedures. | There is a consistent approach to quality monitoring of Adult Social Care Providers across the partnerships. Frameworks are published on the SAB Website. | LA's/CCG | December 2019 | | x | | x | x | x | LA's and CCG were asked to complete a questionnaire, due to the pandemic the answers to the questionnaire will need to be revisited. Carried over to the 20/21 Business Plan. |
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| RAG Criteria | RAG Status | Scenario | Boards Responsibility |
|--------------------------------|-----------------|--|--|
| Progress against Business Plan | Red | The implementation plan is not in place or there are delays which mean the action will not be achieved in timescale. | To understand issues impacts on action and agree how to mitigate the risk, by using risk mitigation log. |
| | Amber | The implementation plan is in place there is a risk that the deadline will not be met. | To Note |
| | Green/Completed | The action has been completed or there is an implementation plan in place and the timescale is expected to be met. | To Note |

Amendments to the Business Plan

Alongside this Business plan the Board also hold a risk and mitigation log and learning from SAR/Audit Implementation plan. In order to ensure that the plan is reflective of current priorities and incorporates ongoing learning, amendments will be made to the business plan. Any amendments will be approved by the Board.